

## Event Revenue and Statistics Form

Event Director .....

Email ..... Phone .....

Map Used ..... Date .....

**Participants:**

Members            Adults .....    Children .....    Teens .....    Total .....

Non members      Adults .....    Children .....    Teens .....    Total .....

Groups             Adults .....    Children .....    Teens .....    Total .....

TOTAL \_\_\_\_\_

Noncompeting officials / helpers .....

Grand Total \_\_\_\_\_

**Revenues:**

Entry fees:

    Club Members        \$ .....

    Non-members        \$ .....

    Organized Groups    \$ ..... *specify:*

Other Revenues:        \$ ..... *specify:*

Total Revenues        \$ \_\_\_\_\_

**Leave the \$50 float** (preferably in fives) in the bottom of the cash box.   

**E-transfer\*** the total revenue to [treasurer@orienteer.ab.ca](mailto:treasurer@orienteer.ab.ca), including event location and date in the message.   

\* If unable to e-transfer, write a cheque to EEOC to give to the treasurer. Then keep the cash for yourself.   

Or make other arrangements to get the revenue to the treasurer.

If you have expenses, send a separate email to the treasurer.

Form completed by [name] ..... [signature] .....

Give/send this completed form to **Stefan** or **Marilyn** as soon as possible.